Council March 14, 20222

Present for this regular meeting of the Village of West Liberty Council was Mayor McKelvey, Mrs. Griffith, Ms. Kauffman, Mrs. Hostetler, Mr. Spriggs, Mr. Hoffman, Solicitor Moell and Clerk Boyd. Guest: Jake Vitt Lions Club, Mike Yoder candidate for County Auditor, Jack Reser Logan County Auditor, April King and Kris Allen of WPKO, Sharon Kopf of Bellefontaine Examiner and Mike Reiffett of Logan County Building Authority. Absent: Mrs. Zerkle (zoom).

Meeting was opened with Pledge of Allegiance and Lord’s Prayer.

Mike Reiffett from Logan County Building Authority was here to explain Section 1341 and 1351 of our Codified Ordinance. He also explained the residential building permit fee schedule and if the Village wants to allow them to inspect residential along with commercial properties. They would inspect HVAC and electrical because the village does not have a special person with training to do this. If any building is more than 2000 sq. ft is required to have permit from Logan County. Most inspections are next day basis but legally they have 4 days to inspect.

Jake Vitt from Lions Club was here to tell Council members they plan to have an Easter Egg Hunt at Lions Park April 10th at 2:00 PM. Wendy Yang will be in charge and there will be age groups.

Lions Club has talked about cleaning of the Restrooms at Park for the summer. They received two quotes. The one quote was quite high and the other was an as needed basis. He contacted Custom Staffing and they have three employees that will clean for $20 an hour plus $8.50 per hour fee for three hours a week to clean restrooms. They will clean on an emergency basis too. A MOTION was made by Ms. Kauffman seconded by Mrs. Hostetler to pay up to $3500 for restroom cleaning. Motion Carried.

The Annual Township and Village of West Liberty meeting will be April 12th at 7:00 in Township room.

Jack Reser was here to clarify the Local Government Funds. LGF was established in 1920 and it is passed through the County to the villages. It was decided in 1998 to distribute to all villages a percentage. Belle Center is unhappy about how the LGF was calculated. The Belle Center Mayor, Lance Houchin thinks it should be calculated on population. However, a majority of villages and townships needs to agree to get LGF changed. Jack Reser has only received one resolution and he needs at least 15 to change to percentage or how it is calculated. He gave council members the revenue villages are making now and if it were to be changed. West Liberty revenue would decrease by about $10,000 based on population and sq. miles etc. If the village would want to change it a Resolution needs to be passed.

Mr. Reser also talked about the tax valuations for housing and will be re-evaluated next year. The housing values are going up. There are 72 houses for sale in Logan County and 44 already have contracts.

A MOTION was made by Mrs. Griffith seconded by Mr. Spriggs to go into executive session for contractual issues at 8:00 PM. Motion Carried. 5-0

Out of executive session at 8:10 PM.

Ordinance 2022-02 entitled” AN ORDINANCE TO REGULATE THE RATES FOR WATER AND SEWER SERVICES WITHIN THE VILLAGE OF WEST LIBERTY, LOGAN COUNTY, OHIO, AND PROVIDE FOR THE COLLECTION THEREOF, BILLING MONTHLY” was read. This will increase water and sewer rates by 3% starting March 1st billing to be sent in April. A MOTION was made by Mrs. Griffith seconded by Mr. Hoffman to passed Ordinance 2022-02 on 3rd and final reading. Motion Carried.

Ordinance 2022-05 entitled “AN ORDINANCE ESTABLISHING THE SALARIES AND WAGES FOR THE POLICE DEPARTMENT EMPLOYEES IN THE VILLAGE OF WEST LIBERTY, OHIO AND PROVIDING FOR THE PAYMENT THEREOF” was read. This ordinance is to increase police salaries by $2.00 -$4.00 per hour. A MOTION was made by Mr. Hoffman seconded by Mrs. Hostetler to pass on 3rd and final reading. Motion Carried. 5-0

Ordinance 2022-07 entitled “Annual Appropriation Ordinance” was read. Appropriations for 2022 is $2,817,850. A MOTION was made by Mrs. Griffith seconded by Mr. Hoffman to suspend the rule requiring three separate readings. A MOTION was made by Mrs. Griffith seconded by Mr. Spriggs to pass Ordinance 2022-07 on 2nd and final. Motion Carried. 5-0

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Ordinance 2022-06 entitled “AN ORDINANCE IMPLEMENTING SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, ESTABLISHING AND DESCRIBING THE BOUNDARIES OF COMMUNITY REINVESTMENT AREA IN THE VILLAGE OF WEST LIBERTY AND DESIGNATING A HOUSING OFFICER TO ADMINISTER THE PROGRAM AND CREATING A COMMUNITY REINVESTMENT HOUSING COUNCIL AND A TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY” was read. A MOTION was made by Ms. Kauffman seconded by Mrs. Griffith to pass Ordinance 2022-06 on 1st reading. Motion Carried. 5-0

Ordinance 2022-08 entitled “Vacant Building Registration” was read. This Ordinance would not allow vacant buildings within the village limits. A MOTION was made Mrs. Griffith seconded by Mr. Spriggs to passed Ordinance 2022-08 on first reading. Motion Carried.

Solicitor Moell is waiting on Garrett’s attorney for the agreement. Clerk will call Garett tomorrow.

Solicitor Moell has talked with the Board of Public Affairs and Mr. Hudson about the Plans and Specs for water/sewer. Council will need to pass an Ordinance to agree with this.

 A MOTION was made by Mrs. Griffith seconded by Ms. Kauffman to approve the minutes of February 28, 2022 as written/read. Motion Carried.

A MOTION was made by Mrs. Hostetler seconded by Mr. Hoffman to approve the minutes of

March 7, 2022 as written/read. Motion Carried.

Mr. Hoffman explained he will be sending a report recommending changes to Policy and Procedure manual and updating job descriptions.

 A MOTION was made by Mr. Hoffman seconded by Ms. Kauffman to approve the following bills in the amount of $52,699.93. Motion Carried.

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| Cindee Boyd | salary | 1242.96 |
| Darrin Leach | salary | 1328.92 |
| Jill McKelvey  | mayor | 357.62 |
| Rick Miller | salary | 311.84 |
| Chris Moell | solicitor  | 424.48 |
| Steve Rabenstein | salary | 822.66 |
| Scott Woodruff | salary | 510.88 |
| Companion Life | life ins. | 36.00 |
| O'Reillys Auto | parts | 47.99 |
| CT Communications | phones | 409.70 |
| Cintas | mat | 38.23 |
| Cintas | uniforms | 119.72 |
| Medical Mutual | insurance | 10877.26 |
| CenterPoint | natural gas | 1770.77 |
| AES | electric | 24.13 |
| AES | electric | 16.31 |
| O'Reillys Auto | cleaner | 47.95 |
| AES | electric | 278.46 |
| Logan county Bldg. | permit for shelter Ricketts | 358.44 |
| Sherry Barger | 8.23 hrs. | 91.26 |
| Bill Detrick | salary | 1371.89 |
| Shane Freehauf | 80 hrs. | 1090.97 |
| Mark Nelson | 77 hrs. 3 pers | 1047.95 |
| Lee Deloye | 64 reg 8 hol 8 SL .26 OT | 1249.59 |
| Darren Dunham | 11.16 hrs. | 121.43 |
|  | Cont. March 14, 2022 |  |
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| Nate Fickle | 16 hrs. | 171.16 |
| Shane Oelker | salary | 1517.42 |
| Brett Mancini | 72 reg 14 OT 8 military  | 743.84 |
| Marysville Ct | for Mancini | 232.54 |
| Ohio Child Support | for Mancini | 306.16 |
| Paul Cronkleton | cleaning | 100.00 |
| Republic Services | recycling pick up | 2998.51 |
| Ohio Data | phones | 127.38 |
| IRS | WH MC EMP> MC | 985.58 |
| Ohio Deferred Comp | for Boyd | 80.00 |
| Wes Bank | gasoline | 1077.11 |
| OPERS | retirement | 200.23 |
| BD of PA | NSF for James | 18.00 |
| OPERS | retirement | 3370.16 |
| Ohio Police and Fire | retirement | 3703.89 |
| Ceni-Motors | winch | 442.99 |
| RD Holder | fuel | 994.99 |
| Cherokee Run Landfill | 24.46 TN | 1515.31 |
| Plucketts Pest | wood destroyers | 341.74 |
| DT Hauling | grit hauling | 125.00 |
| Towne Answering | all call alert | 375.00 |
| Best Buy | tablets | 1162.47 |
| Logan County Engnr | grit hauling | 1503.60 |
| Restroom Direct | water bottle filler station | 5300.79 |
| P S& L  | box rental | 18.00 |
| Spectrum | internet | 139.97 |
| Midwestern Ohio | seminar | 65.00 |
| Quill | toner | 213.49 |
| Duff Quarry | stone | 434.19 |
| Ambassor Co | books | 398.00 |
| Clean as Whistle | window cleaning | 40.00 |
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Finance committee had meeting with insurance committee and researched brokers and should receive quotes soon from Stolly Insurance.

Clerk received a quote to replace the light bulbs in the all the snowflakes in the amount of $710.00. A MOTION was made by Mrs. Griffith seconded by Mrs. Hostetler to order LED lights for the snowflakes. Motion Carried.

Fire Department did not receive a grant for the AirPacs. They will cost $150-$170K for all.

Street Committee said all new trash cans replaced downtown.

Street Sweeping contract has been signed and will start March 28th.

This winter was hard on our streets and they are filling potholes with cold patch.

They will be getting a quote for repaving the parking lot around town hall.

Mr. Detrick will be ordering 33 stop signs in the amount of $1570.10 shipped.

The wear pads need replaced on packer – this cost will be $1650 plus labor. It is a mobile service and could be up to $4000.00. A MOTION was made by Ms. Kauffman seconded by Mr. Spriggs to approve wear pads on the packer not to exceed $6000. Motion Carried.

The front tires on the tractor are replaced and W/S will pay half.

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Pickrelltown Rd. will be fog sealed in the amount of $6000 – this was approved last year but the weather did not allow it.

Still getting a quote for the salt bin and may need to be bid out. It can not be split into two projects.

Crosswalk project will be finished in 2023. Solicitor Moell would like to meet with Mayor and street committee to discuss the crosswalk.

Parks and Recreation met on March 3rd. Lions Club has a picture of a fiberglass large lion – it would be a photo op for kids. They are also looking at handicap swings. Dodge Park are talking about putting concrete in the dug outs and drainage of the field and porta johns. They are also exploring a tax levy.

Mayor said residential Beautification nominations will be taken until August 1st. Civic Beatification nomination will also be taken.

Purple Heart videos will be taken at the end of March.

Shane Long Concrete has given a verbal quote to install 8 new Purple Heart stones in the amount of $1200.

May 30th 11:00 AM the Purple Heart Veterans will be recognized and everyone will be able to meet them at the Opera House 11:30-1:30 PM. The parade will begin at 2:00 PM.

Elle A Design has designed Splash Pad T-Shirts and be paid for by donors.

April 2nd 9:00-12:00 Council members and Lions Club Members will be going door to door to hand out Good Neighbor Guides.

Council members has chosen three nominations for Business of the Month for May. Ohio Caverns, Elle A Design and Wilcoxon Homes.

The fireworks have gone up in cost. If we want the same show as last year the cost would be $10,500.00. The Village and Township has agreed to pay $4000 each. Chief Oelker is soliciting for donations.

We have 6 empty store fronts.

WL Business Assoc. Asked if the Village will split the porta johns with them for the Fire Garage Sale Days. WLBA will be printing maps of parking, porta johns, etc. No advertising for garage sales. Council agreed to pay ½ of porta johns as we did last year.

Mayor McKelvey will be meeting with Chris Moell about the crosswalk’s appropriation for a resident. Street or Finance committees will also meet with him.

Clerk Boyd received a quote for a new alert system and they are local (Kentucky) not Canada. The initial sign up and year 1 is $850 and $1275.00 year 2 and 3rd. A MOTION was made by Mrs. Griffith seconded by Mrs. Hostetler to approve Reach Alert. Motion Carried.

Street Committee or Safety committee will look at W. Baird and Tupper St. for safety going south on Tupper pulling onto W Baird. There have not been any accidents in the past 5 years. Will look at this when Jeanette gets back.

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Mr. Spriggs received a quote for paving at Veterans park parking lot. The cost would be $7675.00 for 3 space parking lot. Shane Long gave a quote for concrete parking lot and ADA sidewalk from parking lot to memorial in the amount of not to exceed $7860.00. A MOTION was made by Ms. Kauffman seconded by Mrs. Griffith to hire Shane Long Concrete. Motion Carried. He will also install 8 stones at the same time. A verbal quote was about $1200.00. Clerk will get a firm quote.

The Veterans park needs to get metered. The electric is being run from Malia Hughes Business and not being metered. Clerk will call Mr. Eric Esh and find out when this will be installed.

Dates to remember

March 15th Cost of Poverty

April 23rd Incident Command System Class

March 25-26 Hello Spring

May 5th National Tourism Day – Ohio Caverns free hot dogs and Piatt Castles free tours and Marie’s Candies.

April 10th Easter Egg Hunt at 2:00 pm

 A MOTION was made by Ms. Kauffman seconded by Mrs. Griffith to adjourn at 9:35 PM. Motion Carried.

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Clerk/Treasurer Cindee M. Boyd Mayor Jill McKelvey